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Northenders VFW Post 10302 Banquet Hall Lease Agreement

Veterans of Foreign Wars, Northenders Post #10302 2349 Stockyard Road
Springfield IL 62702, herein referred to as the lessor, and the proposed lease
holder Print name; _____ hereafter to as the lessee, agrees
to pay \$ _____ for the use of the VFW Hall at the above address, on the
date of: _____ for a period of up to six hours starting at
_____ AM/PM and ending @ _____ AM/PM.

- If the lessee request use of the hall for additional time, lessee will be charged \$100.00 per hour for each hour over six. INT.
- Optionally if a cash bar is requested, a bartender's fee of \$100.00 will be charged for the first six hours and the lessee will be charged \$20.00 per hour bartenders fee for each additional hour over six. INT.
- The cost of the Hall has a \$100.00 clean up fee incorporated into the price. INT:
- No teenage parties are allowed unless approved by Officers of the post with proof that the lessee has hired an adequate amount of security. INT.
- All fees shall be paid in full prior to the start of the event. INT.
- Lessee may decorate the hall after 10:30 AM the day of the event unless other arrangements are made. INT.
- Lessee shall **NOT use ANY TYPE of fastening devices or any type of tape** to affix any decorations to the Veterans Mural, Ceiling, Walls, or Doors in the hall. INT.
- The lessee shall be RESPONSIBLE for keeping guest clear from and respectful to our Memorial at the entrance of the hall. INT.
- No pictures signs, or any other item shall be removed from the walls in

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the hall for ANY reason. INT.

- All entertainment and drinking shall stop on or before midnight central time. INT.
- All persons or guest of the lessee shall be out of the hall no later than 12:30 am Central Time. INT.
- The lessee is required to pay a minimum of **\$150.00** as a deposit, to secure the date at the time the lease is signed. INT:
- The lessee agrees to indemnify and hold harmless the lessor against loss or threatened loss or expense by reason of the liability or potential liability of the lessor for arising out of any claims for damages. INT:
- **The lessee will be responsible for all damages** INT:
- In the case of cancellation by the lessee, the deposit shall be returned to the lessee **ONLY if the Hall can be re-rented for that date**. Any cancellation shall be made in writing from the lessee to the lessor. INT:
- All beverages, including canned soda and water must be purchased from the lessor. (coffee, tea, and punch are allowed. INT:
- Lessee shall inform all guest that **NO** alcoholic beverages (including wine) are to be brought onto the property or into the Hall by anyone. INT:
- If alcoholic beverages are brought into the Post property they will be confiscated, and the party will be asked to leave. INT:
- **No Smoking** inside the building, **No smoking** in front of the building. Smoking is allowed on back deck or smoking room at the back of the post. Must be at least 20 ft from entry door. INT:
- Lessee shall be responsible for children's supervision in the Hall and on the grounds outside, including the playground. INT:

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- Absolutely Prohibited to use any illegal or legalized drug use on the premises, if found or smelled by anyone, the event shall be terminated, and lessee forfeit all money. INT:
- Any food or items left behind will be disposed of the next morning unless prior arrangement are made. INT:

By signing the agreement, the lessee acknowledges having read and initialed the above rules, which are incorporated herein and from part of this lease agreement.

Do not fill out bellow. Must be done by our staff when you drop this contract off.

Hall Rental Fees

Hall Rental	\$200.00	
.	\$300.00	_____
.	\$600.00	
Bartender	\$100.00	
Keg of Beer	\$250.00	Order for kegs two weeks prior to event
Total	\$____.00	
Less Deposit (minimum)	\$150.00	
Balance Due.	\$	Due prior to the event

Lessee Signature_____ **Date**_____

Print Name_____ **Phone #** _____

Address_____

Any requested bartender shall be designated on the day the contract is signed_____

Any special request _____

Lessor Signature_____ **Date** _____